



Dr. YSR ARCHITECTURE AND FINE ARTS UNIVERSITY, KADAPA.

LIBRARY

The University Library plays a vital role in furthering the academic and research mission of Dr YSR Architecture and Fine Arts University and facilitates the creation and dissemination of knowledge.

Soon after the formation of Dr YSR Architecture and Fine Arts University in 2020, immediate emphasis was given to a good collection development on textbooks and reference Books. The library is marching towards its goal by taking some good initiatives like providing e-resource zone as well as digital library, separate server for library operation, good collection of documents, resources, and providing sufficient computers in the library for accessing OPAC and E-Resources, develop a property counter with security and CCTV cameras for proper surveillance of the library.

The library has subscribed to a good number of national and international journals and has been registered with ONOS for subscribing to 13000 journals of national and international from 30 reputed publishers. The efforts are being made to provide access to e-books, e-journals and online databases in the areas of Architecture and Fine Arts.

Mission & Vision

Mission: University Library promises to promote the Dr YSR Architecture and Fine Arts University's mission as well as to discover, preserve, and disseminate knowledge. It engages with the ongoing technological transformations to deliver world-class physical and digital content and services significant to education, research, publication, and outreach.

Vision: Empowering Dr YSR Architecture and Fine Arts University's research and learning community with enriching collections, innovative services, and state-of-the-art technologies strengthened by strategic partnerships with national and international library networks.

Working Hours

Students and faculty can access the Library from 09-30 am to 04-30 pm in weekdays. The Library will remain closed on Sundays and holidays.



SPA Library

The School of Planning and Architecture Library is a place where versatile collection of Architectural, Planning, Designing and other sources of technological information are stored. They make it easier for students and faculty of School of Planning and Architecture to get access to them for attaining knowledge with different sources of materials. These include books, magazines, newspapers, DVDs, manuscripts and more.

Library holdings specialize in modern and contemporary architecture and design, the history and theory of architecture, urban studies, landscape architecture, preservation, and city planning. The library has subscribed to domestic and foreign periodicals and publications to augment the collection of rare materials as well as a video collection. The video collection focuses broadly on Architectural Designs, Techniques, Planning and Implementation

CFA Library

The Fine Arts Library is a key resource that provides facilities for individual study, research and a collection of materials. The library's collection comprises books, journals, magazines, DVDs, Journals, exhibition catalogues and visual media. The collection includes history of the arts with a particular focus on modern and contemporary artists and movements. Books mainly concentrate on the works related to Applied Art, Sculpture, Painting, Animation and Photography. Large quantity of research material is available in both print and Audio-Visual form.

Library Membership

The following categories of persons are eligible to enroll themselves as members of the Library. The deposit, number of books issued and the duration of loan for each category of members will be as follows:

S.No	Category	Deposit	No. of Books Issued	Loan Duration
1.	Regular Faculty	---	5	30 Days
2.	Regular Non-Teaching Staff	---	2	30 Days
3.	Academic Consultants	3000.00	2	7 Days
4.	Ph.D Research Scholars (Full Time)	10,000.00	2	7 Days
	Ph. D Research Scholars (External/Part time)	5000.00	2	7 Days
5.	Students: M.Arch, M.Tech, B.Arch, B.Deisgn , B.Tech , B.F.A	3000.00	2	7 Days

- Membership in more than one category is not permissible



Mode of Issue

- The borrowers will be responsible for all the books borrowed on their passbooks and for all fines payable against them. Members are not allowed to sub-lend the books to the others.
- Members shall see that books have been properly issued and returned on their passbooks correctly. Otherwise it is difficult to rectify mistakes later.
- Any book, which is temporarily in great demand, shall be issued for such shorter period, as necessary, or temporarily declared as a reference book. Loans may at any time be terminated by the order of the Librarian.
- Before leaving the counter the borrower shall satisfy himself that the book lent to him is in good condition, and if it is not, he/she shall immediately bring the matter to the notice of the Issue Clerk and get it certified. Otherwise the borrower is liable for replacement of the book by a sound copy or pays the cost of the book as per rules.
- The Librarian reserves the right to recall any book on loan from any member at any time even before the due date of return, if it is urgently required by the other users.
- Borrowed books should be returned to the Library on or before due date.

Books Overdue

- If borrowed books are not returned on or before due date, an amount of Rs.2.00 per day per book for the first week and Rs.20.00 per book per week or part thereof for the subsequent period will be charged after the due date of return. Regular defaulters will not be issued Library books. Books issued for overnight shall be charged @ Rs. 20.00 per day per book.
- A member against whom any amount is overdue will not be allowed to borrow books until he has paid the amount due.

Loss of Books

In case of loss of Library books by the borrower, Library insists on a replacement with new copy. In case the borrower is unable to acquire a replacement copy, he/she shall be required to pay three times the current price of the book. In case of unpriced and out of print books 5-10 times of the cost of book shall be collected.

If any one book of a set is lost or damaged, the whole set will have to be replaced.



Use and Care of Books

Members are requested to handle/use Library books with care and not to misplace them in the Library. A misplaced book is almost lost temporarily in the Library. Therefore, users are requested to cooperate for the replacement/ rectification of the misplaced books.

- All marking, underlining etc on books shall be absolutely forbidden. Members should not write upon, underline in, tear off pages, damage or mutilate any book belonging to the Library.
- Dog-earing the pages of a book, marking or writing there-in with pen/pencil, tearing or taking out its pages or otherwise damaging it will constitute an injury to the book. Any such injury to the book is a serious offence. Members shall be responsible to any damage or injury done to the books or other property belonging to Library. If any member causes any the damage to any book or property, he/she shall be required to replace the book or pay its price as per rules.
- The members found guilty of damaging the Library books will be liable for the punishment ranging from suspension of Library membership to dismissal from the school.
- No tracing or mechanical reproduction shall be made without express permission from the Librarian.

Reference Books

The following types of documents are for reference/use within the Library premises only:

- a. Reference books Viz. Dictionaries, Encyclopedias, Standards etc
- b. Current and Bound Volumes of periodicals
- c. New books for the first month
- d. Theses
- e. Maps
- f. Important Subject reference books
- g. Text books, reading materials, syllabus & question papers
- h. Rare and Valuable books
- i. Out of print and irreplaceable documents
- j. Oversized and special books

General Rules

- Books may be consulted in the Library by the members of the Library and others who have obtained the special permission from the Librarian.



- Members desirous of using the Library shall enter their names legibly in a register at the entrance and will be allowed to carry only a notebook with them. All other articles shall be deposited at the counter.
- Members should observe strict silence, maintain discipline and keep up the decency and decorum of the Library.
- Library membership will be suspended if any member misbehaves or behaves indecently in the Library.
- Anyone who violates the rules and regulations of the Library would be liable to lose the privilege of membership.

No Dues Certificate

All the students should obtain a **No Dues Certificate** from the Librarian to allow them for final exam and the staff members at the time of their leaving the school. The undersigned has discretion to add/modify the above rules from time to time.